

NOTICE

NOTICE is hereby given that the **Ninth Annual General Meeting** of the Members of Neoloba Specialty Private Limited (Formerly Innovative Organochem Private Limited) to be held on Saturday, September 30, 2023 at 06:00 PM at the registered office situated at Plot No. A-19, A-19 (Part) & C-10/1, MIDC, Phase-I, Dombivli East, Dombivli Thane 421203 to transact the following business:

ORDINARY BUSINESS

1. To receive, consider and adopt the audited financial statement of the Company for the financial year ended March 31, 2023, the report of Auditors thereon and the report of Directors thereto.

By Order of the Board
For Neoloba Specialty Private Limited
(Formerly Innovative Organochem Private Limited)



Rushabh Madhukar Sheth
Director
DIN:00250440

Place: Dombivli
Date: 01.09.2023

 **Works :** Plot No. A-19, A-19 (Part) & C-10/1, MIDC Phase-I, Dombivli-East, Thane-421203. Maharashtra. India.
 **Corporate Office:** 61, 6th Floor, Maker Tower-E, G. D. Somani Marg, Cuffe Parade, Mumbai-400 005

Notes:

1. A member entitled to attend and vote at the Annual General Meeting ("the Meeting") is entitled to appoint a proxy to attend and vote on a poll instead of himself and the proxy need not be a member of the Company. The instrument appointing the proxy should, however, be deposited at the registered office of the Company not less than forty-eight hours before the commencement of the meeting. Proxy Form is attached as **Annexure-I**.
2. Members are requested to bring their attendance slip attached as **Annexure-II** along with their copy of Notice to the Meeting.
3. With reference to SS-2 for the easy convenience of recipients of notice, Route Map to the venue of Annual General Meeting of the Company is as under as **Annexure-IV**.
4. Relevant Documents referred to in the notice shall be remained open for inspection at the registered office of the company on all working days during 11:00 AM to 6:00 PM except on Sunday and National Holiday upto the date of meeting.
5. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under section 170 of the Companies Act, 2013 read with rules issued thereunder will be available for inspection by the members at the Annual General Meeting.
6. Members seeking any information with regard to the proposed resolutions are requested to write to the Company at an early date, so as to enable the Management to keep the information ready at the Annual General Meeting.

Form No. MGT-11

Proxy form

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: U85300MH2021PTC371514

Name of the Company: Neoloba Specialty Private Limited

Registered office: Plot No. A-19, A-19 (Part) & C-10/1, MIDC, Phase-I, Dombivli East, Dombivli Thane 421203.

Name of the Member(s):	
Registered address:	
Email address:-	
No. of shares held:-	
Folio No:-	

I being the member of **Neoloba Specialty Private Limited** holding _____ shares, hereby appoint

Name:	
Address:	
Email address:-	
Signature:-	

as my proxy to attend and vote (on a poll) for me and on my behalf at Annual General Meeting of members of the Company, to be held on September 30, 2023 at 06:00 PM at Plot No. A-19, A-19 (Part) & C-10/1, MIDC, Phase-I, Dombivli East, Dombivli Thane 421203 or any adjournment thereof in respect of such resolutions set as are indicated below:

Resolution no. 1: To receive, consider and adopt the audited financial statement of the Company for the financial year ended March 31, 2023, the report of Auditors thereon and the report of Directors thereto.

Signed on ____ day of ____ 2023.

Signature of Shareholder

Signature of Proxy holder(s)

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, before the commencement of the Meeting.

Annexure-II

Attendance Slip

Annual General Meeting, Saturday, 30 September, 2023 at 06:00 PM

Registered Folio No	
No. of shares held	

I certify that I am a registered shareholder/proxy for the registered shareholder of the Company and hereby record my presence at the Annual General Meeting of the Company on Saturday, 30 September, 2023 at 06:00 PM at the registered office of the Company situated at Plot No. A-19, A-19 (Part) & C-10/1, MIDC, Phase-I, Dombivli East, Dombivli Thane 421203

Member's/Proxy's name in Block Letters

Member's/Proxy's Signature

Route Map to the Venue of Annual General Meeting from Mumbai Airport



Route Map to the Venue of Annual General Meeting from Kalyan Junction

